

MARGAM JOINT CREMATORIUM COMMITTEE

(Acting with Plenary Powers)

Members Present:

20 January, 2017

**Representing Neath
Port Talbot County
Borough Council:**

Councillors R.G.Jones, E.V.Latham
(Chairperson) and A.Taylor

**Representing
Bridgend County
Council:**

Councillors Mrs. P.James and M.Reeves

**Officers in
Attendance:**

H.Jenkins, D.Michael, S.Brennan, C.Phillips,
Mrs.A.Dixon and Mrs.T.Davies

1. **MINUTES OF THE PREVIOUS MEETINGS OF THE JOINT
COMMITTEE HELD ON 23 SEPTEMBER, 2016**

RESOLVED: That the Minutes of the previous meeting held on the 23 September, 2016 be confirmed as a true and accurate record of proceedings.

2. **MARGAM CREMATORIUM PROPOSED LISTING UNDER THE
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS)
ACT 1990**

Members received the information report, which explained that a proposal had been made to include Margam Crematorium in the List of Buildings of Special Architectural or Historic Interest, with Cadw. Members noted that the listing would be 'Grade 2*', which would be the same as Coychurch Crematorium in Bridgend.

RESOLVED: that the report be noted.

3. **IMPLEMENTATION OF MEDICAL EXAMINER SCHEME IN WALES**

Members received an overview of the report concerning the implementation of a Medical Examiner Scheme in England and Wales, and noted the responses to the consultation made by the Head of Legal Services on behalf of the Joint Committee.

RESOLVED: that the report be noted.

4. **ANNUAL BUDGET REPORT 2017/18**

Members were provided with the Margam Crematorium Joint Committee revised budget for 2016/17 and the Estimate for 2017/18 as detailed in the circulated report.

Members were pleased to note that there was no proposed increase in the Cremation Fees and Charges for 2017/18.

- RESOLVED:**
- (a) that approval be granted for the Revised Budget for 2016/17 as detailed in the circulated report;
 - (b) that approval be granted for the Budget for 2017/18 as detailed in the circulated report;
 - (c) that the fees for 2017/18 be approved as detailed at Appendix 2 to the circulated report;
 - (d) that the projected position in relation to the Reserve, as detailed in the circulated report, be noted.

5. **APPLICATIONS FOR CREMATATIONS**

Members received information regarding applications for cremations, for the period 1 July 2016 and 31 December 2016.

RESOLVED: That the report be noted.

6. **BUILDING PROJECTS**

Members received an overview of the circulated report, which contained an update on works completed and more detailed costings on proposed works. A sample of the proposed surface for the new path under the canopy was examined, following advice from Cadw. It was noted that the new audio and visual works were due to be finished at the end of January, but discussion with the service provider (Wesley) and the Authority's IT section was ongoing, with regards internet connectivity. It was also felt that an extra monitor for the entrance hallway would be beneficial. Members discussed a proposed wind break along the new canopy, and felt that the use of a fast growing evergreen shrub (*griselinia littoralis*), purchased in 4/5 foot heights, would be the best option.

- RESOLVED:**
1. that *griselinia littoralis* be purchased in 4/5 foot heights, and planted along the south elevation of the new canopy, to serve as a wind break;
 2. that an extra monitor for the new audio/visual system be purchased from Wesley, to be placed in the Crematorium entrance way.

CHAIRPERSON